

DIRHAMI SADAM  
Port regulations

## 1. General information:

|            |   |
|------------|---|
| Port name: | DIRHAMI SADAM   |
| Port code: | EE DIR  |
| Port task: | Port services are provided regardless of the size of the craft; |
| Homepage:  | www.dirhami.ee  |
| e-mail:    | info@dirhami.ee   |
| Phone:     | +372 4797221  |

### Type of commercial undertaking:

|                        |                  |
|------------------------|------------------|
| Company/Surname:       | MELLSON GRUPP OÜ |
| Register/national code | 10790187         |

### Port location:

|  |   |
|--|---|
| Port address:                          | Lääne maakond, Lääne-Nigula vald, Dirhami küla / Derhamn, 91214 |
| Center of the port shoreline:          |   |
| Latitude:                              | 59°12'41.00"N   |
| Longitude:                             | 23°30'03.05"E   |
| Port water area (m <sup>2</sup> ):     | 0.0   |
| Port territory area (m <sup>2</sup> ): | 68333.9   |

### Technical characteristics of the port:

The water level fluctuation in the port is on average +60 cm to -60 cm in relation to EH2000 "O". Water level rise is mainly caused by S and SW winds. Information on the water level is provided by the Harbor Master's Office.  
Contact details of the Harbor Master's Office: Tel / fax +372 47 97 221; GSM +372 56 234 523; radiotelephone on VHF channel 10/16, joint call sign "PORT DIRHAM" at the Harbor Master's Office and the Pilot's Service.

### Quais

| Quai number | Length (m) | Depth (m) at the quai (BHS-77) | Depth (m) at the quai (EH2000) | Users |
|-------------|------------|--------------------------------|--------------------------------|-------|
| nr 1        | 29,0       | 3,1                            | 2,9                            |       |
| nr 2        | 166,0      | 3,3                            | 3,1                            |       |
| nr 3        | 45,0       | 2,9                            | 2,7                            |       |
| nr 4        | 50,0       | 3,7                            | 3,5                            |       |
| nr 5        | 68,0       | 2,3                            | 2,1                            |       |
| nr 6        | 80,0       | 2,5                            | 2,3                            |       |
| nr 7        | 40,0       | 2,5                            | 2,3                            |       |

### Vessel dimensions:

|                         |                         |
|-------------------------|-------------------------|
| Length max (m):         | 90.0                    |
| Breadth max (m):        | 12.0                    |
| Draught max (m):        | 3.7                     |
| Gross tonnage:          | 500 to 7500 (exclusive) |
| Additional information: |                         |

### Environmental protection:

1. Dangerous goods shall be received, processed, stored and released in port in accordance with the Regulation.
2. The Harbour Master's Office must be notified upon arrival of the dangerous goods. Prior notice must be sent by e-mail or fax. Fax of the Harbor Master's Office is +372 47 97 221.
3. Dangerous and bulky goods shall be processed by previous agreement.
4. All dangerous goods (other than bulk and liquid cargo) sent to a port shall be packed and marked in accordance with the requirements of the IMDG Code and accompanied by the required accompanying documents.
5. If dangerous goods are not packed and labeled in accordance with the requirements or have not been notified in advance of their dispatch to the port in accordance with the procedures in force, the operator may prohibit the unloading or delivery of the goods into the port area.
6. For the dispatch to the port of particularly dangerous goods (IMDG Code: kl 1; 6,2; 7) or a large number of dangerous goods, the holder or forwarder of these substances must obtain the prior consent of the port operator.
7. In the case of dangerous goods stored in the port area, a formal dangerous goods declaration, a container (cargo) packing certificate and instructions for dealing with an emergency must be submitted to the port operator before the arrival of the dangerous goods.

### Working hours:

On national and public holidays, loading and unloading takes place on the basis of special agreements.

Opening hours 09.00 - 17.00 local time.

The Harbor Master's Office is open 24 hours a day

Open on Public holidays:

January 1, New Year

February 24 Independence Day Anniversary of the Republic of Estonia

Spring Day on May 1

Victory Day on June 23

Midsummer's Day on June 24

August 20 Independence Day

December 25, the first Christmas

December 26, the second Christmas

### Duration of navigation season:

|                                   |              |
|-----------------------------------|--------------|
| Beginning of navigational season: | 1. January   |
| End of navigational season:       | 31. December |

### Local time difference from UTC:

|                                 |  |
|---------------------------------|--|
| Local time difference from UTC: | Daylight Saving Time +3 hours; winter time +2 hours. |
|---------------------------------|--|

### General information about entrepreneurs operating at the port:

Mellson Grupp OÜ provides port services.

## 2. Entrance into and leave from port and berthing

### **Notification procedure for the entering and leaving intent of a vessel:**

1. The master of an arriving ship shall inform the Port Master's Service 24, 6 and 2 hours before the planned arrival.

The arrival notification must contain information on:

- the name of the ship,
- estimated time of arrival,
- flag state,
- port of departure,
- overall dimensions,
- type and quantity of cargo,
- the actual draft of the vessel,
- the type and volume of ship-generated waste discharged in port,
- bunker and water intake needs,
- the need for deck cargo anchorages,
- information on the technical condition of the vessel,
- the health of the crew and passengers.

### **Registration of the entering and leaving of a vessel:**

Permission to enter the port shall be granted by the Harbor Master's Office, if necessary in coordination with the relevant authorities.

### **Requirements of state supervisory bodies for the entering and leaving of the**

1. Copies of the International Tonnage Certificate, the Certificate Registry and, in the case of passenger ships, the Passenger Ship Safety Certificate shall be submitted during the ship's first port call in the current year. The Harbor Master has the right to demand the submission of other conventional certificates as necessary.
2. The entry of ships shall be registered in accordance with "Procedure for entry and exit of ships and small craft to the inland sea and ports".

### **Arrival formalities and the documents required, pursuant to quarantine, customs and border guard regulations:**

1. Ships that arrive from foreign countries are subject to customs, sanitary, border guard and veterinary inspections. In order to complete the entry formalities, the Commission shall be convened by the master of the vessel, through an agent or, in his absence, by the shipowner.
2. The Port has a Border and Customs Control acting on call.
3. Upon the entry of a ship into a port, the agent or master of the ship shall submit the following documents:
  - 3.1 general declaration - to the border guard area, the customs authority supervising the port, the local agency of the health board, the Veterinary and Food Board (if there is a corresponding cargo);
  - 3.2 muster roll and passenger list - to the border guard area, to the customs authority exercising customs supervision over the port, to the Harbor Master's Office, the local agency of the health board;
  - 3.3 health declaration - to the local agency of the health board;
  - 3.4 cargo declaration, ship's stores declaration, cargo manifest and bills of lading - for the customs office exercising customs supervision in the port and, if the corresponding cargo is available, for the Veterinary and Food Board and only the cargo manifest for the border guard area;
4. Passenger and cargo ships, the port fleet and fishing vessels that regularly communicate on Estonian domestic routes and do not leave the Estonian EEZ may make a general declaration (if the data has not changed) for up to 1 month.
5. A ship arriving in a port from foreign waters shall be moored at the berth in a place indicated by the Harbor Master's Office in order to pass the border control.
6. Border control shall take place in a customs control zone on a ship moored directly at a berth or at a ship's staircase.
7. "Border regime rules".
  - 7.1 The operator shall designate responsible persons to meet the requirements of the border regime.
  - 7.2 Prior to border and customs controls, any movement of people and goods from ship to land and vice versa shall be prohibited.

Free zone implementation:

no

|                                       |    |
|---------------------------------------|----|
| Border regulations:                   |    |
| National supervision contact details: | -  |
| Presence of supervision authorities:  | no |
| Presence of customs control:          | no |
| Presence of veterinary inspection:    | no |
| Presence of plant protection service: | no |
| Presence of ship inspection:          | no |

**Border regulations:**

|                               |                                |
|-------------------------------|--------------------------------|
| Border regulations:           | On call                        |
| Border regulation applies to: | Ship, Small craft, Cruise ship |
| Working hours:                | Väljakutsel                    |
| Contact details:              | PPA +372 619126                |

**Quarantine, customs and border guard regulation formalities and document drafting:**

Contact the Harbor Master's Office

**Organization of communication with vessels upon entrance, lying at port and departure from the port:**

|  |              |
|--|--------------|
| Information on the ship's approach to the port is forwarded to the Harbor Master's Office 24 hours before the ship's arrival by e-mail and 6 and 2 hours before arrival by phone +372 47 97 221, GSM +372 56 234 523 and / or by radiotelephone on VHF channel 10/16, call sign PORT DIRHAM. |              |
| Radio communication channels:  | VHF 10       |
| Call sign:   | PORT DIRHAMN |

**Requirements for moored vessels (prohibitions, requirements and other conditions):**

1. In ships moored at berth, anchors shall be secured.
2. Ship moorings shall be attached only to the bollards provided for this purpose.
3. The procedure for mooring, vessels shall be determined by the Harbor Master's Office.
4. Ships shall stand side by side at any berth with the permission of the Harbor Master.
5. It is prohibited to operate propellers on a ship standing at the berth for more than 2 minutes. Exceptionally, they may be used on vessels of less than 50 m in length at the lowest speeds in preparation for the main engine for embarkation or towing.
6. A ship at berth shall always carry on board a part of the crew who ensures the safe condition of the ship and, if necessary, the rapid departure of the ship to the roadstead, except for ships not used for commercial purposes, not exceeding 24 m in length or carrying less than 12 passengers and ships under repair. 300.
7. Main engines, steering and anchor devices must be in working order. Any repairs and maintenance that may extend the ship's readiness for departure and training disturbances may only take place with the permission of the Harbor Master's Office.
8. A moored ship shall have a ship's staircase corresponding to the berth, under which there is a safety net. At night, the staircase shall be illuminated.
9. Outlets in the berth side of the ship shall be provided with shields to prevent water from entering the berth.
10. The side of the waterway of a ship moored at a berth shall be illuminated.

**Works inside and on the deck of moored vessels (execution of works that generate noise and rubbish; welding and works involving fire; outboard works; launch of boats and rafts; ballast water pumping; tank cleaning, repair of propulsion (main engine)):**

1. The performance of debris-generating works is allowed in Harbour only if the territory and water area is kept clean.
2. Welding and fire work on an open deck is permitted with the permission of the Harbor Master's Office.

3. Overboard work, safety drills, launching of boats and rafts are permitted with the permission of the Harbor Master's Office.

### 3. Vessel traffic rules:

#### Vessel traffic in the port's water area (shifting, maneuvering):

1. The International Regulations for Preventing Collisions at Sea apply to the movement of ships in the water area of the port.
2. A ship shall move in the water area of the port at the minimum speed, which it maintains maneuverability by means of the rudder. The mode of operation of the ship's propulsors shall be such that it does not endanger other ships standing at the berth. The ship's rudder, anchor and towing devices must be ready for use.
3. Relocation of a ship in the water area of a port is permitted only with the permission of the Harbor Master's Office. Pilotage is obligatory when relocating a vessel subject to compulsory pilotage. Towing vessels on long berths is allowed without a pilot.
4. In the case of large tonnage vessels moving in the canal, sport and pleasure craft shall avoid approaching them in a timely manner.  
As far as the fairway axis allows as far as their own maritime safety allows. It is forbidden to approach large vessels maneuvering area when they turn around.
5. Sporting events in the water area of the port shall be approved by the master service of the port.
6. Vessels should perform turning maneuvers in the maneuvering area provided for this purpose
7. The turning of the vessel in the maneuvering area may take place only with the permission of the Harbor Master's Office.

#### Requirements for vessel in traffic under normal and special conditions:

1. It is prohibited to move vessels in the water area of the port at wind speed from N NW over 14 m / s and the wave height is over 2.0 m;
2. Vessel traffic with a visibility of less than 3 kbt is prohibited in the water area of the port;
3. Vessel traffic in the channel with a visibility of less than 12 kbt is prohibited;
4. The operation of the gantry cranes shall be stopped if the wind speed exceeds 15 m / s.

#### Vessel mooring:

1. Upon mooring of a ship, a representative of the Harbor Master's Office shall be present at the pier who shall indicate the position of the ship in relation to the cargo to be processed at the berth.
2. The longitudinal distance of ships moored at a berth of a port shall ensure the safety of ships

#### Vessel towing:

Exemption from the obligation to tow a vessel shall be decided by the master of the port, taking into account the capabilities of the specific vessel and the current navigation conditions, as well as the recommendations of the master of the vessel and the pilot. If one of the three (the master of the port, the pilot or the master of the ship) considers that the use of a tug is necessary for safety reasons, the use of a tug is mandatory.

#### Vessel traffic under ice conditions:

1. When moving on ice, the assistance of an icebreaker or tug shall be used if necessary.
2. The help of a tugboat can be ordered through the service of the Harbor Master.

#### Special conditions:

-

#### 4. The port services and related services provided at the port and the procedure for provision of services:

The following port services are provided at the port:

|                      |                  |
|----------------------|------------------|
| Type of service:     | Enabling mooring |
| Service description: |                  |

Service providers and their contact details:

|                        |   |
|------------------------|---|
| Company/Surname:       | MELLSON GRUPP OÜ  |
| Register/national code | 10790187  |
| Address:               | Kannikese tn 5, Kristiine linnaosa, Tallinn, Harju maakond, 10613 |
| Phone:                 | +372 4797221  |
| Fax:                   | +372 4797221  |
| e-mail:                | info@portdirham.ee  |
| Homepage:              | www.dirhami.ee  |
| Contact person:        | Mart Vahtel juhatuse liige  |

|                      |                                |
|----------------------|--------------------------------|
| Type of service:     | Loading and unloading of cargo |
| Service description: |                                |

Service providers and their contact details:

|                        |   |
|------------------------|---|
| Company/Surname:       | MELLSON GRUPP OÜ  |
| Register/national code | 10790187  |
| Address:               | Kannikese tn 5, Kristiine linnaosa, Tallinn, Harju maakond, 10613 |
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| Homepage:              | www.dirhami.ee  |
| Contact person:        | Mart Vahtel juhatuse liige  |

|                      |   |
|----------------------|---|
| Type of service:     | Regulation for disembarkation and embarkation |
| Service description: |   |

Service providers and their contact details:

|                        |   |
|------------------------|---|
| Company/Surname:       | MELLSON GRUPP OÜ  |
| Register/national code | 10790187  |
| Address:               | Kannikese tn 5, Kristiine linnaosa, Tallinn, Harju maakond, 10613 |
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#### Stevedore works:

|  |    |
|--|----|
| Possibility of stevedore work execution: | no |
|--|----|

#### Supplying vessels with water:

|                                 |                    |
|---------------------------------|--------------------|
| Fresh water supply possibility: | yes                |
| Quantity:                       | 1.0 m <sup>3</sup> |

**Reception of the ship-generated waste and cargo residues:**

|                                     |                    |
|-------------------------------------|--------------------|
| Reception of ship-generated waste:  | yes                |
| Reception of cargo residues:        | no                 |
| Reception of domestic waste:        | yes                |
| Quantity of domestic waste:         | 1.0 t              |
| Reception of bilge water:           | yes                |
| Quantity of waste water:            | 1.0 m <sup>3</sup> |
| Reception of waste water:           | yes                |
| Quantity of bilge water:            | 1.0 m <sup>3</sup> |
| Reception of other waste materials: | no                 |

**Description of cargo processing terminal**

|         |
|---------|
| Missing |
|---------|

**Supply of fuel and lubricants:**

|                           |        |
|---------------------------|--------|
| Possibility of refueling: | yes    |
| Quantity of fuel supply:  | 30.0 t |

**Diving operations:**

|                    |    |
|--------------------|----|
| Diving operations: | no |
|--------------------|----|

**Repairs and painting:**

|   |               |
|---|---------------|
| Possibility of repairs and painting:                            | yes           |
| Type of performable repairs:                                    | Minor repairs |
| Possibility of executing works that generate noise and rubbish: | no            |
| Possibility of welding operations involving fire:               | no            |
| Possibility of executing outboard works:                        | no            |
| Main engine repair possibility                                  | no            |

**Vessel connection to onshore supply systems:**

|  |     |
|--|-----|
| Possibility of vessel connection to              | yes |
| Possibility of vessel connection to power supply | yes |

**Other services provided by the port:**

|                      |               |
|----------------------|---------------|
| Type of service:     | Minor repairs |
| Service name:        |               |
| Service description: |               |

|                      |       |
|----------------------|-------|
| Type of service:     | Wi-Fi |
| Service name:        |       |
| Service description: |       |



|                      |                      |
|----------------------|----------------------|
| Type of service:     | Shower               |
| Service name:        |                      |
| Service description: | in the port building |

|                      |                        |
|----------------------|------------------------|
| Type of service:     | Bicycle rentals        |
| Service name:        |                        |
| Service description: | from the port building |

|                      |             |
|----------------------|-------------|
| Type of service:     | Coffee shop |
| Service name:        |             |
| Service description: |             |

|                      |                  |
|----------------------|------------------|
| Type of service:     | Trash collection |
| Service name:        |                  |
| Service description: |                  |

|                      |                    |
|----------------------|--------------------|
| Type of service:     | Fuel oil           |
| Service name:        |                    |
| Service description: | for watercraft,car |

|                      |             |
|----------------------|-------------|
| Type of service:     | Fresh water |
| Service name:        |             |
| Service description: |             |

|                      |      |
|----------------------|------|
| Type of service:     | Slip |
| Service name:        |      |
| Service description: |      |

|                      |                      |
|----------------------|----------------------|
| Type of service:     | Phone                |
| Service name:        |                      |
| Service description: | in the port building |

#### **Description of railways**

|         |
|---------|
| Missing |
|---------|

#### **Description of mainland roads**

|                                      |
|--------------------------------------|
| There is an asphalt road to the port |
|--------------------------------------|

#### **Description of cargo processing terminal**

|         |
|---------|
| Missing |
|---------|

#### **Number of toilets**

|                   |   |
|-------------------|---|
| Number of toilets | 5 |
|-------------------|---|

### **5. Passenger service regulations at the**

#### **Boarding and disembarking from the ship:**

|  |     |
|--|-----|
| Passenger boarding and disembarking from the ship: | yes |
| Organization of ticket sale:                       | yes |
| Passenger safety requirements:                     | -   |
| Passenger services:                                | -   |

## 6. Medical aid at the port:

|                               |    |
|-------------------------------|----|
| Presence of medical facility: | no |
| Contact information:          | -  |

## 7. Fire safety requirements in the port and management of rescue operations:

|                        |  |
|------------------------|--|
| Fire safety rules:     | There is no fire department in the port. The firefighting unit of the area is Nõva Support Command |
| Location of equipment: | On the pier  |

|  |  |
|--|--|
| Reference to the pollution control plan: | <a href="http://www.dirhami.ee">www.dirhami.ee</a> |
|--|--|

## 8. Procedure for summoning the emergency services and other service or supervision authorities

|                                   |     |
|-----------------------------------|-----|
| Guard service organizer name:     | -   |
| Registry code:                    | -   |
| Contact details:                  | -   |
| Description of guard regulations: | -   |
| Police:                           | 112 |
| Rescue board:                     | 112 |