

NARVA-JÕESUU SADAM  
Port regulations

## 1. General information:

Port name:	NARVA-JÕESUU SADAM
Port code:	EE NJS
Port task:	Port services are provided for ships less than 24 meters in overall length of vessels
Homepage:	www.njsadam.ee
e-mail:	sadam@narva-joesuu.ee
Phone:	+372 5667 2962 (EST/RUS) / +372 5850 3008 (ENG)

### Type of commercial undertaking:

Company/Surname:	Narva-Jõesuu Linnavalitsus
Register/national code	77000499

### Port location:

Port address:	Suur-Lootsi tn 4, Narva-Jõesuu linn, Ida-Virumaa
Center of the port shoreline:	
Latitude:	59°27'52.70"N
Longitude:	28°02'43.77"E
Port water area (m <sup>2</sup> ):	0.0
Port territory area (m <sup>2</sup> ):	10785.6

### Technical characteristics of the port:

- Navigational information, entrance channel: Length: 1500.0 m Width: 15,0 m Depth: 3,0 m - Entrance channel: Width: 15,0 m Depth: 3,0 m
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### Quais

Quai number	Length (m)	Depth (m) at the quai (BHS-77)	Depth (m) at the quai (EH2000)	Users
Sadama kai	54,0	2,8	2,6	Pleasure Craft
Ujuvkai 1A	10,0	1,0	0,8	Pleasure Craft
Ujuvkai 1B	44,0	2,0	1,8	Pleasure Craft

### Vessel dimensions:

Length max (m):	24.0
Breadth max (m):	15.0
Draught max (m):	2.7
Gross tonnage:	under 500
Additional information:	

### Environmental protection:

- All the enterprises operating on the marina premises, vessels owners, the crew members of vessels visiting the port are required to ensure compliance of the requirements of environmental protection
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acts, conventions and the present regulation.

- Unauthorised vessel's waste disposal, receiving, storage and disposal of dangerous goods on marina premises is prohibited.

#### **Working hours:**

Port is operating on prior arrangement.

In case of need contact the harbour master via

Tel. +372 5667 2962 (EST/RUS)

+372 5850 3008 (RUS/ENG)

Navigation restrictions arising from weather conditions can be applied. It is the responsibility of the harbour master.

#### **Duration of navigation season:**

Beginning of navigational season:	1. May
End of navigational season:	31. September

#### **Local time difference from UTC:**

Local time difference from UTC:	Daylight Saving Time +3 hours; winter time +2 hours.
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#### **General information about entrepreneurs operating at the port:**

ECOVIR OÜ, reg. nr: 11003148; legal address: Kadastiku 28, 41541 Jõhvi küla, Jõhvi vald, Ida-Virumaa. ECOVIR OÜ is responsible for desposal and recycling of wastes on the harbour premises. AS Alexela Oil, reg. nr: 10034715, provides fueling services (diesel/petrol)

## **2. Entrance into and leave from port and berthing**

#### **Notification procedure for the entering and leaving intent of a vessel:**

In case of vessel first entry to Narva-Jõesuu linna sadam the vessel must inform harbour master of intention to enter the port aquatory via telephone, harbour master (+372) 5667 2962 (EST/RUS); harbour master (+372) 5850 3008 (RUS/ENG).

#### **Registration of the entering and leaving of a vessel:**

Vessel's master must inform the harbor master of intention to enter the port aquatory and the expected departure asap or minimum 3 hours in advance

Relevant information about the vessel is required to apply to entry.

Vessels staying longer in the port must inform the harbour master about their intended departure at least 12 hours in advance.

Vessels should register entry to the port as well as departure in the „Arrival and departure registration book of vessels“ which is located in the harbour office.

Vessels in need of pilot services are not operated in the harbour.

Harbour contact information:

Harbour master: administration (+372) 5667 2962 (EST/RUS); harbour master (+372) 5850 3008 (RUS/ENG)

## Requirements of state supervisory bodies for the entering and leaving of the vessels:

Information required to apply for entry and departure:

- Name, dimensions and draught of the vessel;
- state flag;
- vessel home port/yacht club name, address and contact information;
- port of departure and destination port;
- entry and departure time;
- vessel's length, dimensions and draught;
- number of people on board;
- master's name and contact information.

In case of the vessel exit from the EU aquatoria and heading to the third party ports the vessel must go through custom formalities in accordance to the current legislation to access international aquatoria.

## Arrival formalities and the documents required, pursuant to quarantine, customs and border guard regulations:

In order to proceed to international aquatoria it is required and possible to conduct border and customs clearance at port of Narva-Jõesuu by calling border guard in tasks of customs according to the current legislation.

Free zone implementation:	no
Border regulations:	
National supervision contact details:	puudub
Presence of supervision authorities:	no
Presence of customs control:	no
Presence of veterinary inspection:	no
Presence of plant protection service:	no
Presence of ship inspection:	no

## Border regulations:

Border regulations:	On call
Border regulation applies to:	Small craft
Working hours:	24h (on the call)
Contact details:	+372 333 1570, Narva-Jõesuu sadam Suur-Lootsi 1A, Narva-Jõesuu

## Quarantine, customs and border guard regulation formalities and document drafting:

In case of the vessels and/or crew members, passengers, etc first entry to non-European Union port considering that border control and clearance has not been conducted yet, master of the vessel must immediately inform the harbour master on the matter. The harbour master is obliged to inform the boarder and custom service. It is prohibited to leave the vessel, transfer any kind of goods or items to the shore or enter the vessel prior the necessary procedures are carried out by the boarder guard in tasks of customs according to the current legislation.

## Organization of communication with vessels upon entrance, lying at port and departure from the port:

Information must be provided to the port administrator via telephone (+372) 5667 2962 (EST/RUS), (+372) 5850 3008 (ENG)

M-Fr from 08.00 - 17.00 or via e-mail adress: [sadam@narva-joesuu.ee](mailto:sadam@narva-joesuu.ee).

Radio communication channels:	VHF not available
Call sign:	not available

## Requirements for moored vessels (prohibitions, requirements and other conditions):

- Vessel staying in the port is allowed only with the permission of the harbor master. All orders of the harbor master regarding the vessels standing at port are mandatory for both skipper and all members of the crew, as well as the person responsible for the vessel
- In case of unauthorized change of the vessel placement in the port the vessel will be returned to the

mooring place approved by the master of the port and extra charges will be presented to the master of the vessel.

- Requirements of good seamanship have to be followed while mooring. Mooring must not endanger other boats and port facilities. A vessel must be equipped with a sufficient number of ropes of adequate strength and fenders which should be properly tight to the poles or to the eyelets to ensure the safe standing at port in changing weather conditions.

- Anchoring the port waters can be done only with written authorisation of the port administration.

- All the vessels in the port must be properly marked in accordance with the requirements (name or vessel number on side of board).

- Master of the vessel must ensure the safe staying in the port in any weather conditions, while embarking and disembarking as well as protection of the property on board.

- Narva-Jõesuu harbour is not responsible for the vessel's owner property or the health and safety of the passengers.

- Narva-Jõesuu harbour shall not be liable for the damages that may arise in the port area such as a result of theft, vandalism, storm, accident and/or fire, and the like.

While in the port it is prohibited:

1. to change the approved by the harbour master mooring place of the vessel or vessel launching and lifting;

2. to pollute the waters and the territory of the port by emptying waste (sewage and bilge) water tanks and spilling oil containing liquids and lubricants

3. to clean the vessel (tanks, deck and deck constructions) considering the possibility of the potential contamination of the port aquatory by used liquids containing the traces of oil and other harmful components;

4. to use the vessel WC if the septic tank is missing;

5. to empty toilets and septic tanks directly to the port waters;

6. to store personal belongings, oil and fuel vats on the quay;

7. to dispose the wastes out of the designated areas and places;

8. to enter the vessel without master's or person responsible for the vessel permission;

9. to keep non-vaccinated pets on board and leave them unattended on board as well as on port premises;

10. to play loud music or act disturbingly on other people from 22.00 to 8.00.

11. go swimming in the port waters;

12. to leave underaged children unattended on the port premises.

The harbor master has the right to provide special requirements for shipping, prohibit entry and departure of vessels to/from port.

The port administration may require the third party to present liability insurance policy for vessels entering to the port.

**Works inside and on the deck of moored vessels (execution of works that generate noise and rubbish; welding and works involving fire; outboard works; launch of boats and rafts; ballast water pumping; tank cleaning, repair of propulsion (main engine)):**

Noisy and debris resulting works, welding and works with open fire, onboard works, boats and rafts launching, ballast pumping, tanks washing, main engine repairs are allowed only with the written permission of the port administration.

In case of need in welding and works with open fire written application should be presented to the port administration. If approved, the beginning and finishing of works should be reported to the port administration.

Port administration should be informed about indoor and deck works and it is necessary to ensure the port aquatory and premises cleanliness.

### **3. Vessel traffic rules:**

**Vessel traffic in the port's water area (shifting, maneuvering):**

When sailing in the port waters the International Code for Preventing Collisions at Sea applies (COLREG). Choosing the moving speed the stern wave must be avoided. Maximum allowed speed at the port aquatory is 10 knots.

Any type of freestyle sailing as well as towing for pleasure are forbidden at the port aquatory.

Jet usage at the port aquatory is prohibited.

In case of simultaneous entry and departure the leaving vessel has the advantage with the exception of an emergency situation.

Vessels, moving at the port aquatory, must be registered in accordance with applicable legislation and their masters shall hold a valid vessels driver's certificate.

**Requirements for vessel in traffic under normal and special conditions:**

When the wind speed exceeds 12 m/s or visibility is less than 50 meters the active movement on the port waterway is organised in accordance with COLREG regulations and vessel's master experience and best practices.

While moving along the waterway on the port aquatory the vessel master should choose the moving speed sufficient to avoid the stern wave and maintain steerability.

**Vessel mooring:**

The port administration determines the mooring place of vessel.

Guest vessels mooring place is determined by the port administrator.

The mooring and buoyancy points must be secured and the fenders placed so that safe position is ensured in all weather conditions.

**Vessel towing:**

Towing service is not provided by the harbour. Towing services could be provided only with the permission of the harbor master.

**Vessel traffic under ice conditions:**

National ice breaking service is not provided. The port is closed for navigation in case of icing.

**Special conditions:**

The harbour master has the right to impose special requirements on the vessels if needed.

**4. The port services and related services provided at the port and the procedure for provision of services:****The following port services are provided at the port:**

Type of service:	Enabling mooring
Service description:	

Service providers and their contact details:

Company/Surname:	Narva-Jõesuu Linnavalitsus
Register/national code	77000499
Address:	Koidu tn 25, Narva-Jõesuu linn, Narva-Jõesuu linn, Ida-Viru maakond, 29023
Phone:	+372 5850 3008 (RUS/ENG)
Fax:	
e-mail:	sadam@narva-joesuu.ee
Homepage:	www.njsadam.ee
Contact person:	Rein Peiker

**Stevedore works:**

Possibility of stevedore work execution:	no
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**Supplying vessels with water:**

Fresh water supply possibility:	yes
Quantity:	1.0 m <sup>3</sup>

**Reception of the ship-generated waste and cargo residues:**

Reception of ship-generated	no
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waste:	
Reception of cargo residues:	no
Reception of domestic waste:	yes
Quantity of domestic waste:	1.0 t
Reception of bilge water:	yes
Quantity of waste water:	1.0 m <sup>3</sup>
Reception of waste water:	yes
Quantity of bilge water:	1.0 m <sup>3</sup>
Reception of other waste materials:	no

#### Description of cargo processing terminal

Cargo is not processed.

#### Supply of fuel and lubricants:

Possibility of refueling:	yes
Quantity of fuel supply:	1.0 t

#### Diving operations:

Diving operations:	no
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#### Repairs and painting:

Possibility of repairs and painting:	no
Type of performable repairs:	
Possibility of executing works that generate noise and rubbish:	no
Possibility of welding operations involving fire:	no
Possibility of executing outboard works:	no
Main engine repair possibility	no

#### Vessel connection to onshore supply systems:

Possibility of vessel connection to communication systems:	no
Possibility of vessel connection to power supply systems:	yes

#### Other services provided by the port:

Type of service:	Port Laundry
Service name:	
Service description:	

Type of service:	Slip
Service name:	
Service description:	

Type of service:	Trash collection
Service name:	
Service description:	

Type of service:	Wi-Fi
Service name:	
Service description:	

Type of service:	Fresh water
Service name:	
Service description:	

Type of service:	Toilet
Service name:	
Service description:	

Type of service:	Fuel oil
Service name:	
Service description:	

Type of service:	Electricity
Service name:	
Service description:	

Type of service:	Shower
Service name:	
Service description:	

Type of service:	Parking
Service name:	
Service description:	

#### Description of railways

not available

#### Description of mainland roads

Asphalt paved road leads to the harbour.

#### Description of cargo processing terminal

Cargo is not processed.

#### Number of toilets

Number of toilets	1
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### 5. Passenger service regulations at the port:

#### Boarding and disembarking from the ship:

Passenger boarding and disembarking from the ship:	no
Organization of ticket sale:	no
Passenger safety requirements:	
Passenger services:	

### 6. Medical aid at the port:

Presence of medical facility:	no
Contact information:	Medical emergency service is available by calling phone nr 112.

### 7. Fire safety requirements in the port and management of rescue operations:



Fire safety rules:	<p>On all the vessels in the port rescue and fire fighting equipment must be in work order and ready for its possible use. Masters of vessel are responsible for fire safety. Flammable works on a vessel must be coordinated with the harbor master. All fires at port must be reported immediately to harbor master and Rescue Service via telephone nr 112. In case of the fire either in the port or onboard all masters of the vessels must be ready to set up their rescue and fire fighting equipment, start the main engine (if any) to provide assistance in fire extinguishing or evacuating the vessel to safety if needed. The vessel's master should get the vessel ready for departure for the safety reasons.</p>
Location of equipment:	Primary rescue and fire fighting equipment is located in the port building address Suur Lootsi 4, Narva-Jõesuu.

Type of fire safety equipment:	fire extinguisher
Quantity of fire safety equipment:	1

Type of fire safety equipment:	automatic fire alarm system
Quantity of fire safety equipment:	1

Reference to the pollution control plan:	<a href="http://www.njsadam.ee">www.njsadam.ee</a>
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## 8. Procedure for summoning the emergency services and other service or supervision authorities

Guard service organizer name:	Puudub
Registry code:	Puudub
Contact details:	Puudub
Description of guard regulations:	not available
Police:	112
Rescue board:	112